

HAPPY HOMESTEAD CEMETERY DISTRICT

MINUTES

Meeting of the Board of Trustees

City of South Lake Tahoe Chambers, South Lake Tahoe, CA

July 19, 2022

1. Call to Order

Chairman Willard Ellis called the meeting to order at 9:05 a.m.; a quorum was present. In attendance at the meeting were Chairman Willard Ellis, Vice Chairman Doug Witt, Trustee Gary Stanton, Trustee Eric Eymann, District Manager Adria Nkala, Grounds Foreman Jeff Hobby, and District Bookkeeper Bruce Budman (Teleconference). Absent were Trustee Kelly Tillson, and Groundskeeper Tim Rice.

2. Pledge to the flag

Pledged Allegiance

3. Public Comment

None

4. Consent Calendar

On a motion by Vice Chairman, Doug Witt, seconded by Trustee Eric Eymann, the Consent Calendar was unanimously accepted as presented.
(Witt/Eymann: Unanimous).

5. Action Items and Presentations

A. Update, Retaining Wall Project – Nkala/D'Angelo

Civil Engineer, Blaise D'Angelo informed the Board of Directors that the District was nearing the final stages of the permitting process with the T.R.P.A..

Civil Engineer, Blaise D'Angelo spoke about the progress of the project, stating that District Grounds Foreman, Jeff Hobby was doing an excellent job preparing the site with bmp's.

Civil Engineer, Blaise D'Angelo also expressed to the Board of Directors that the T.R.P.A. agents spoke about maintenance duties that the District would have to do annually, one item would be cleaning of the drains, the maintenance duties will be outlined in the permit.

District Ground Foreman, Jeff Hobby informed the Board of Directors that he has all the equipment needed, as well as dirt, and gravel, and is ready to start the project as soon as the District receives the permit.

- B. Discussion, and approval, increase in-ground cremation package, service charges document - Nkala

District Manager, Adria Nkala presented to the Board of Directors a staff report proposing an increase to the in-ground cremation package on the charges for current services document, a copy of the charges for current services document, a copy of the charges for current services document detailing the proposed increase, and a California Cemetery Services comparison document created from information taken from the California Association of Public Cemeteries.

The District Manager, Adria Nkala expressed to the Board of Directors that after reviewing the California Association of Public Cemeteries service comparison document that comes out every year it appeared that the District is priced below industry standard.

After discussion, the Board of Directors voted to change the price on the lot only in the in-ground cremation packet, which would bring the total price of the in-ground cremation packet from \$1854.00 to \$2460.00 effective July 19, 2022.
(Stanton/Eymann: Unanimous)

6. Staff / Committee Reports – Receive & File

- A. District Manager/Clerk – Nkala

The District Manager, Adria Nkala informed the Board of Directors of the number of burials for the fiscal year, also the number of total developed available plots.

The District Manager, Adria Nkala informed the Board of Directors that the Kubota had broken down and was sent to the Kubota dealership to be fixed.

The District Manager, Adria Nkala stated that the District had a Targus Safety meeting 6/7/22 "First aid in the workplace" and 7/7/22 "No shortcut to safety"

District Manager, Adria Nkala advised the Board of Directors that California Special District Association will be offering virtual Governance webinars the first part of 2022, she will let them know by email if any courses are needed for the Board of Directors including the AB 1234 Compliant Ethics Training, and AB 1825 Unlawful Harassment Prevention.

The District Manager, Adria Nkala informed the Board of Directors that she has applied for the California Special District Association Transparency Certificate and is now awaiting a response.

District Manager, Adria Nkala informed the Board of Directors that the Wreaths across America Ceremony will be held at the District on December 18, 2021, at 9:00 AM.

- C. Ground Foreman – Hobby

The District Ground Foreman, Jeff Hobby informed the Board of Directors that he is continuing to maintain the District equipment.

The District Ground Foreman, Jeff Hobby expressed to the Board of Directors that the installation of the drip line, valve replacement, and front landscaping was complete.

D. Bookkeeper – Budman


No report

7. Questions or Comments by Trustees

None

8. Adjournment

Meeting adjourned at 10:08 a.m.



Adria Nkala, Clerk of the Board



Willard Ellis, Chairman of the Board

Upcoming Calendar:

Wednesday, 10/24/22 – Regular Meeting Location TBD – 9:00 a.m.

Wednesday, 01/18/23 – Regular Meeting Location TBD – 9:00 a.m.