

# NOTICE & AGENDA

## OF A MEETING OF THE BOARD OF TRUSTEES OF HAPPY HOMESTEAD CEMETERY DISTRICT

Tuesday, October 20, 2020 at 9:00 a.m.  
District Office – South Lake Tahoe, CA

1. Call to Order and Determination of Quorum
2. Pledge to the flag
3. Public Comment - Introduction

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations (3) minutes for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-third (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

### 4. Consent Calendar.

The Consent Calendar contains non-controversial items, staff reports, and matters not requiring further Board Discussion for action. Any Board member, staff member, or member of the public may request an item to be removed from the Consent agenda for discussion.

<u>Item</u>	<u>Responsible Party</u>	
A. Minutes of the Board Meeting of 07/13/2020 8/18/2020	Nkala	Approve
B. Claims since Previous Meeting	Nkala	Receive & File

Happy Homestead Cemetery District

Board of Trustees Meeting

Tuesday, October 20, 2020 at 9:00 a.m.

Page Two

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5. Action Items and Presentations

- A. Discussion, and adoption of retaining wall design, and bid form – Nkala
- B. Adoption of the District's Conflict of Interest Code (the "Code") pursuant to the Government Code section 87306 – Nkala
- C. Discussion, and acceptance of FY 20-21 Budget Adjustments – Budman/Nkala
- D. Education seminars, and virtual webinars FY 20-21 - Nkala

6. Staff / Committee Reports – Receive & File

- A. District Manager/Clerk – Nkala
- B. Groundskeeper - Hobby
- C. Bookkeeper – Budman
- D. Finance Standing Committee – Tillson

7. Questions or Comments by Trustees

8. Adjournment

Posted on October 16, 2020



Adria Nkala, Clerk of the Board

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting. Happy Homestead Cemetery District 530-541-7070.